

# Meeting Minutes 9/26/2022

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## Attendees

*Board members and staff present marked with "X"*

Ben Osborn – President	X	Allan Cummins – Vice President	X
Cory Schaffhausen – Treasurer	X	Carrie Henning-Smith – Secretary	X
Charity Huot Benedict (Staff)	X	Rhonda Fields	
Bob Jorgenson	X	Andrew Verdin	X
Frances Roen		Nathan Sterner	X
Tess Korbesmeyer Holman	X	Michele St. Martin	
Ann Zawistoski	X		

Meeting called to order: 7:02 PM. This meeting was held in person at the HPDL office, with the option to join via zoom.

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## Agenda Item 1: Councilmember Koski Report

Councilmember Koski provided a written update to Charity, which she shared:

- If HPDL board members have any questions, they're welcome to reach out.
- Next Ward 11 meeting is on 10/3/22 at 7pm at Pearl Park. The Director of Budget will be attending and will be available to answer any questions re: the mayor's budget.

## Agenda Item 2: Approval of August Minutes

August minutes were approved.

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## Agenda Item 3: Minneapolis Public Works Update

- Three staff from Minneapolis Public Works attended. They introduced themselves and provided the following update:
  - Pearl Park sidewalk gap project: will provide 2.1 miles of sidewalk, including current gap in sidewalk along Pearl Park, plus sidewalks around Pearl Park. This is part of a larger sidewalk gap program, which started in 2018. This is also in support of Minneapolis's Transportation Action Plan.
  - Goals for Pearl Park updates:
    - Improve pedestrian accessibility
    - Improve ADA accessibility, including curb ramps
    - Minimize disruption to park and trees
  - This is part of larger park update plans, as well, and will include improved crossing areas.
  - Currently in technical analysis and agency coordination stage.
  - Community engagement will happen summer – fall 2022 (already in progress); community engagement – winter 2022; final design – winter 2023; construction – summer 2023
  - Staff answered questions from board members about the design and process
  - Construction will take approximately 6 weeks, and board will have approximately 2 weeks' notice for it

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## Agenda Item 4: Finances Update

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- Cory provided a financial update. He had Charity had met recently to ensure that we get reimbursed and to work on relevant forms and processes.
- Cory shared projected budget, including for CNN (citywide neighborhood network fund) and EE (equitable engagement). Cory walked through lines on the budget, including which items need to be spent soon and which are projected into the future. Clarification of funding that needs to be spent soon so that we don't lose it from our budget; prepaying items now will help since budget is going down next year. Board members who have ideas about wish list items can submit them to Charity.
- Cory and Charity took questions and clarifications from the board.
- Cory will set up Google doc where board members can add ideas for spending.
- Charity is also working on taxes, which are due soon for HDPL.
- Meeting set for 10/10/22 from 7-8pm for anyone who wants to talk more about the budget/finances. Both Cory and Charity can attend, and others are welcomed to join.

## Agenda Item 5: Communication Update

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- Ben thanked Allan for designing newsletter and everyone who contributed content.
- The newsletter has been printed and will be mailed later this week.
- Allan reflected on the process and expressed appreciation for everyone involved.
- No date planned for the next newsletter, but Allan suggested a spring and fall newsletter going forward with an online newsletter in between those.
- Charity shared that Francis is interested in supporting communication for end of year fundraising, including fliers about the annual meeting and Frost Fest. General agreement from board.
- Charity also asked that anyone who notices issues on website let her know so that it can be updated.

## Agenda Item 6: Equitable Engagement Plan

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- The updated plan is due between October 15-31. Charity met with Erica, the neighborhood relations coordinator. Erica had advised that, with budget cuts coming up, we should only focus on two demographics.
- The plan is simpler than it was in the past, and both funding sources are on the same application.
- The board will be asked to vote on the plan and application at the next meeting. NCR will also be at the next meeting to answer any questions. The board will get a copy of the plan before the meeting to review ahead of time.

## Agenda Item 7: Recycling Event Recap

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- Recycling event was held on Saturday. Ann volunteered, and Ben shared his experience as an attendee. Ann shared that the event was very well attended and that people were really supportive and generous with financial donations.
- Question about location (Mayflower Church), as it occasionally blocked access to highway.

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## Agenda Item 8: Farmers Market Update

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- Ben provided an update that the first farmer's market was held on 9/15/22. Rhonda and Andrew managed HPDL table. The market was very well attended.
- The next market is scheduled for 10/13/22 at 4pm. East Lake Brewing will be helping with beer at that event. Volunteers will be needed to pour beer, and HPDL will pass on proceeds from that to the farmer's market. A realtor is also providing a \$500 sponsorship for that day.

## Agenda Item 9: New Business and Other Project Updates

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- Annual Meeting-11/16, 7-8:30pm. Will be held at Pearl Park in community room and will include a meeting and presentation, as well as a bingo night. Charity provided update – we have prizes and gift cards. Board members are needed to volunteer, including to run bingo, and led presentation on events and accomplishments over the past year.
  - Ben brought up Cottontail Award, to recognize community members/organizations, which can be given out at Annual Meeting. If board members have ideas for people to honor, they should let him know.
- Food shelf. There's been discussion about volunteering on a regular basis, as part of our equitable engagement plan in order to reach priority groups. This can also be done in conjunction with our partnership grant with New Creations. Volunteering can be done between 4-7pm and volunteers don't need to commit to entire time.
- Frost Fest: schedule for Friday, 2/10/23. This proceeds a break from MPS later in February. Pearl Park suggested keeping this as a fully outdoor event. Pearl Park staff may be available for 30 minutes to lead dance/activity outdoors. Discussion about date and keeping event outdoors vs. indoors. General agreement that the event worked well outside last year, and that 2/10 works well as a date.
- Discussion about scheduling of board meetings. Concern was raised about meeting being held on a holiday today (Rosh Hashanah). Going forward, care will be taken to avoid conflicts with religious holidays and board members should raise any concerns about upcoming dates.

**Meeting adjourned: 8:25pm**

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