

# Meeting Minutes 5/23/2022

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## Attendees

*Board members and staff present marked with "X"*

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|-------------------------------|---|----------------------------------|---|
| Ben Osborn – President        | X | Allan Cummins – Vice President   | X |
| Cory Schaffhausen – Treasurer | X | Carrie Henning-Smith – Secretary | X |
| Charity Huot Benedict (Staff) | X | Rhonda Fields                    | X |
| Bob Jorgenson                 | X | Cassie Batinich                  |   |
| Frances Roen                  | X | Nathan Sterner                   | X |
| Tess Korbesmeyer Holman       | X | Michele St. Martin               | X |
| Ann Zawistoski                | X |                                  |   |

Meeting called to order: 7:08 PM. This meeting was held at Pizza Luce in Richfield (as part of an HPDL fundraiser), with the option to join via zoom.

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## Agenda Item 1: Approval of April Minutes

The April meeting minutes were approved.

## Agenda Item 2: Welcome New Candidates and Neighbors

Ben welcomed new board members and visitors. All attendees introduced themselves.

## Agenda Item 3: Councilmember Koski Report

Councilmember Koski provided written updates in advance of the meeting. Charity shared them:

- Water evaluation on west side of Lake Nokomis has been completed and the website has been updated. There's a meeting on 5/31 at 7pm at Lake Nokomis Community Center. Neighbors are encouraged to attend if they're able.
- 48<sup>th</sup> and Chicago intersection – it's open, but lane restriction will last up to two months longer. Busses will be using the intersection again, but some may be redirected.
- Cedar Ave. & Hwy 77 construction will be 5/31-6/14, and will be fully closed during that time.

## Agenda Item 4: Executive Committee Transition

- Katie Krisch, treasurer has stepped off the board. By bylaws, we have a President, Vice President, Treasurer, and Secretary.
- Cory has agreed to take on the Treasurer role, on the recommendation of the Executive Committee, but will need someone to take on website maintenance as he moves into his new role.
- Website duties include uploading meeting minutes monthly, adding information about events on an as-needed basis, and updating other pages as needed. Template currently used for home page could be updated to be more user-friendly. Occasionally, need to link to other sites, e.g., maps for garage sale, polling site for elections. Cory is willing to help with those if someone is willing to try them.
- Ann agreed to help with website duties.
- Executive Committee appointed Allan to Vice President role to serve the duration of this term. Motion passed by board.

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- This prompted additional discussion on bylaws, expected commitment from board members (e.g., number of meetings that can be missed), and moving the annual meeting to May to coincide with citywide neighborhood elections.

## Agenda Item 5: Events Recap

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- Neighborhood Election Day: Charity reported that it was small, but successful. Neighbors and organizations were able to connect with one another.
- Garage Sale: Charity thanked Cory for housing the signs and hosting the website. 40-50 households signed up. Ben heard positive feedback from an HPDL resident on the event.
- Community Connections Conference: Charity attended for about 4 hours. The attendance was lower than in pre-pandemic times, but was still a good opportunity to meet other neighborhood organizations. Approximately 700 attendees.

## Agenda Item 6: Volunteer Opportunities in our Community

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- Farmers Market Board or Monthly Meetings: Nokomis Farmer's Market is not in operation for 2022 because of staffing and financial challenges. Their goal is to bring it back next year, and they recently hired new staff. Anyone from HPDL is welcome to join their board and/or help with their efforts. The next meeting is 5/26 (virtual). Charity will share the link for that.
- Food Shelf on Monday: The church where our office is housed (on 52<sup>nd</sup> and 13<sup>th</sup>) hosts a food shelf on Monday nights at 6pm. They start organizing every Monday around 3:30 or 4pm. If HPDL residents are looking for an easy way to help out and volunteer, that's an opportunity that can be promoted. Information available on their website: <https://newcreationsministries.com/food-shelf/>

## Agenda Item 7: Organization and Financial Update

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- Charity provided a report. We have ample funding this year, but not enough for next year. But, several expenses are not reimbursable (e.g., entertainment for Picnic in the Park.) We need to fundraise additional money in order to make up for what will be the difference in available funds next year. Charity provided some suggestions for spending and fundraising:
  - Spending:
    - Office supplies
    - Vacuum (current one is broken)
    - Swag for tabling events (buttons, shirts, hats, etc.)
    - New marketing boards (some are getting old; e.g., new Frost Fest, Garage Sale, Picnic signs)
    - Pay rent a year in advance
  - Fundraising:
    - We need a way for people to give with credit cards and/or Venmo
    - Buy a Square for credit cards
    - Look carefully at monthly spending (within finance committee)
    - Raffle for Picnic in the Park
    - Dunk Tank for Picnic in the Park

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- Need additional sponsors for Picnic (Charity sent out a list on Excel via email.)
- Charity provided a handout showing different accounts of money and the status in each. (The handout will also be shared by email after the meeting.)
  - In discussion of different accounts, discussed the need to focus on populations that were named in the Equitable Engagement Plan application. That application can be shared with all HPDL board members.

## Agenda Item 8: New Business and Other Project Updates

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- We need a committee to work on finances, as well as volunteers to help reach out to sponsors for Picnic in the Park. People should email Charity if they're interested in helping with either/both. For the finance committee, there would be a 45-60 minute zoom call on Wednesday or Thursday evening, starting in June. Allan, Cory, Ben, Frances, and Michelle all volunteered and Charity will follow up with them.
- July 28 – Picnic in the Park, 5:30-8:30pm
  - Will be all-day event. Need board members to volunteer in morning, during the event, and at night for tear down. Set up – take down=9:30am – 9:30pm
  - Charity has created a sign-up sheet, and is meeting with Urban Refuge and Minneapolis Parks & Rec next week to go over roles. HPDL board members can fill in available places. She will email sign-up sheet once she has more details.
  - Feeding volunteers: in past years, Kowalski's food truck has provided food for volunteers, but they're not available this year. Discussed providing hot dogs, chips, oranges, in Pearl Park community room. Michelle is willing to lead talking to Kowalski's about getting donations of food for that.
  - Michelle, Nate, Ann, Andrew, Allan, Ben all agreed to be on email list about helping with Picnic in the Park. Charity will follow up.
- Newsletter: Allan recapped work of newsletter committee (Allan and Bob). Last newsletter was almost a year ago. Currently, we have funding for newsletter printing and mailing. Allan is going to send out a meeting notice to all HPDL board members; anyone who is interested can respond. Discussion about design, layout, and available funding for additional newsletters.
- Future meetings: fourth Monday of every month at 7pm. Next meeting Monday, June 27 at 7pm (in office, with virtual option.)

**Meeting adjourned: 8:44pm**

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